

CHANGE ORDER APPROVAL FORM

PROJECT: Nassau Amelia Utility Lift Station 27 Replacement

CHANGE ORDER NUMBER: 01

DATE: 1/3/2024

CONTRACT NUMBER: CM3375

TO CONTRACTOR: U.S. Water Service Corporation

Description: Replacement of Nassau Amelia Utility Lift Station 27

Reason for Change Order: U.S. Water needs an extension of time due to unavailability of fabricated materials from it's Vendors.

| | | |
|---|----|-------------------|
| Original Contract Sum..... | \$ | <u>407,500.00</u> |
| Net Change by Previous Change Order/Supplemental Agreement. | \$ | <u>0</u> |
| Contract Sum Prior to This Change Order..... | \$ | <u>407,500.00</u> |
| Amount of this Change Order (Add)..... | \$ | <u>0</u> |
| New Contract Sum Including this Change Order..... | \$ | <u>407,500.00</u> |

The Contract Time will be increased 126 days
 Previous Substantial Completion: 12/19/2023 Previous Final Completion: 1/18/2024
 New Substantial Completion: 4/23/2024 New Final Completion: 5/23/2024

APPROVED BY: Chris Lacambra DATE: 1/16/2024
 Department Head/Managing Agent

APPROVED BY: Annex Kilmore DATE: 1/17/2024
 Procurement

^{FP} APPROVED BY: Chris Lacambra DATE: 1/16/2024
 1/16/2024 Office of Management and Budget

^{MS} APPROVED BY: Denise C. May DATE: 1/17/2024
 1/17/2024 County Attorney

APPROVED BY: Taco E. Popey AICP DATE: 1/17/2024
 County Manager

APPROVED BY: N/A
 John Martin, Chairman

DATE: _____

ATTEST: N/A
 John A. Crawford, Clerk of Courts

DATE: _____

Account No(s). 71500535-563551 LSSS

SECTION 00 63 63

CHANGE ORDER REQUEST FORM

(Instructions on 00 63 63-2)

No. 1

| | | | |
|--|---------------------|--------------------------------------|----------|
| DATE OF ISSUANCE | PROJECT 01/02/23 | EFFECTIVE DATE | 01/02/23 |
| NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS | | | |
| COUNTY Contract / Purchase Order No.: NC23-017 | | ENGINEER / ARCHITECT GAI Consultants | |
| CONTRACTOR US Water Services, Corporation | | | |

You are directed to make the following changes in the Contract Documents.

Extend the final completion date by 126 due to supply chain issues associated with the lift station's new access hatch, pumps and lift station control panel.

| | |
|---|---|
| <p>CHANGE IN CONTRACT PRICE:</p> <p>Original Contract Price \$ <u>407,500.00</u></p> | <p>CHANGE IN CONTRACT TIMES:</p> <p>Original Contract Times Ready for Final Payment: <u>01/18/24</u> <u>210</u> (days and dates)</p> |
| <p>Net change from previous Change Orders No. <u>0</u> to No <u>0</u></p> <p>\$ <u>0.00</u></p> | <p>Net change from previous Change Orders No. <u>0</u> to No. <u>0</u></p> <p><u>0</u> (days)</p> |
| <p>Contract Price prior to this Change Order \$ <u>407,500.00</u></p> | <p>Contract Times Prior to this Change Order</p> <p>Substantial Completion: <u>12/19/23 (180 days)</u></p> <p>Final Payment: <u>01/18/24 (210 days)</u> (days and dates)</p> |
| <p>Net Increase (decrease) of this Change Order</p> <p>\$ <u>0</u></p> | <p>Net Increase (decrease) of this Change Order</p> <p><u>126 days</u> (days)</p> |
| <p>Contract Price with all approved Change Orders \$ <u>407,500.00</u></p> | <p>Contract Times with all approved Change Orders</p> <p>Substantial Completion: <u>04/23/24 (306 days)</u></p> <p>Final Payment: <u>05/23/24 (336 days)</u> (days and dates)</p> |

RECOMMENDED:

By: Teresa Arby-Butler
Engineer/Architect (Authorized Signature)
Signature)

Date: 01/08/24

APPROVED:

By: Chris Lacambra
COUNTY (Authorized Signature)

Date: 1/16/2024

ACCEPTED:

By: Chris Mitchell
Contractor (Authorized

Date: 1/8/24



US Water Corporation
939 Cross Bayou Blvd
Port Richey, Florida, 34652

Project Name: NAU Lift Station No. 27 Rehabilitation
Project Number: J021922001
Project Location: Nassau County, Florida

Name: Allen Tyson
Title: Assistant Project Manager
Email: wtyson@uswatercorp.net
Phone: 352-438-8253

US Water Services Corporation requests to have an extension of 18 weeks, moving the substantial completion date to April 23rd 2024, due to fabrication of materials from the vendors. The control panel from Barneys Pumps will not be available for another 6 weeks. Halliday Products states that the hatches will not be available from production for at least another 13 weeks. We cannot cast the concrete valve vault or the new lid for the wet well until these hatches come in.



CORPORATE OFFICES
2965 BARNEY'S PUMPS PLACE
LAKELAND, FL 33812-4209
P.O. BOX 3529
LAKELAND, FL 33802-3529
PHONE (863) 665-8500
FAX (863) 666-3858

December 4, 2023

An Open Letter to Our Customers Regarding the Current Business Climate - Updated

We have made it through a time that was very difficult for many, both personally and professionally. For some, finding the opportunities required adjustments and even complete makeovers. For others, the destruction of complete market sectors resulted in major losses, even the loss of long-standing businesses. While we've gone back to a version of "normal", we'd be negligent to pretend that we are living in the same world as we were before March of 2020. As we bring 2023 to a close, we'd like to review a few of the major issues again, as well as what you can continue to expect from us as we all navigate this new path forward.

Supply Chain Crisis

The supply chain is still broken in places, as it has been for some time now. Overall, businesses now willingly acknowledge this, and have become much more understanding of surprise changes and last-minute delays. While not all manufacturers were affected in the same way, many of the major international manufacturers that we depend on are still finding it difficult to keep their supply chains flowing smoothly. Additionally, there are many international geopolitical and social factors impacting supply chains and costs, including energy supply realignments, shipping interruptions (e.g. issues in the Panama Canal), conflicts causing shortages of goods or manpower and other manufacturing disruptions, and the backlogs created by the last few years of lockdowns are all working to reshape the global supply chain functionality. As a distributor, we will continue to do our best to mitigate the issues that our manufacturers are facing, or to at least smooth out the wrinkles where we can. But we can only do so much, as we are also subject to these uncertainties.

The lead times provided by many manufacturers are still unreliable. Some have even stopped providing firm dates, and some manufacturers continue to give us their best estimated dates, even though they often do not hold to them. It is simply impossible to promise any delivery date with confidence when we are depending on a manufacturer's information. So while we never intend to lie about deliveries, we still often find ourselves caught holding the bag.

Whenever possible, Barney's Pumps will not commit to a lead time or delivery date except what is provided by the manufacturer. We often have no idea if this is a firm date or their best estimate. We will provide an estimated lead time at the time of quote, and then we can provide updated estimates from the manufacturer during the production cycle. For our Unitron Controls® control panels, most of the internal components coming from major international manufacturers have become more predictable. There are still certain problem parts, such as enclosures and certain brands of generator receptacles. Critical projects that rely on a delivery date for scheduling will still be given a date that is buffered for protection from the instability of the market.

Cost Increases

Manufacturers are still raising costs, and although it seems to happen less frequently than before, it is still unpredictable. Many manufacturers have not returned to a single annual price increase at the beginning of the year as they used to do, but will raise prices whenever they deem it necessary to stay ahead of inflation and other rising costs. However, most manufacturers and suppliers are holding prices quoted to Barney's Pumps for regular periods again, so many of the problems associated with short duration quotes have gone away. As a result, we have typically been able to hold our quoted prices stable for 30 days as outlined in our Terms.

Our quotes still represent prices that are in effect at the time of the quote, and those prices will still have to be updated at the time of release for production if there has been a lengthy period of time between quote and release. You should still expect escalation to be possible with all quotes, though Barney's Pumps will always do what we can to provide the best price we can.

Freight Surcharges

Freight companies continue to apply surcharges, and prices continue to vary with fuel costs and trucking suffers from availability issues. Prices from Barney's Pumps may still vary from order to order as the freight costs we are charged.

Conclusion

Business is good for many right now, including Barney's Pumps. Florida continues to grow despite nationwide uncertainty and a looming recession. We remain strong, we continue to grow, and we are even more committed than ever to serving the Florida market. We are doing everything we can for our customers, and we look forward to serving you however possible.

Sincerely,



Michael Vizza
Sales Manager



Robbie Pearce
President



12/14/2023

Nassau Amelia Utilities LS #27 Rehab Q65802

Allen,

Lead time, as of today 12/14/2023 will be 12-13 weeks, lead time are subject to change per the volume of work.



Bill Lovejoy
Vice President, Halliday Products



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/03/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER LOUIS MORRISON LOUIS J. MORRISON C & C CONSULTANTS P O BOX 701340 ST CLOUD, FL 34770-1340 | CONTACT NAME: LOU MORRISON PHONE (A/C, No, Ext): 888-494-9844 E-MAIL ADDRESS: HALMORRISON@HOTMAIL.COM FAX (A/C, No): 407-809-5283 | | | | | | | | | | | | | | |
|---|---|-------------------------------|--------|---|-------|---|-------|-------------|--|-------------|--|-------------|--|-------------|--|
| INSURED U.S. WATER SERVICES CORPORATION 4939 CROSS BAYOU BOULEVARD NEW PORT RICHEY, FL 34652 | <table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : PHILADELPHIA INDEMNITY INS. CO.</td> <td>18058</td> </tr> <tr> <td>INSURER B : CRUM & FORSTER SPECIALTY INS. CO.</td> <td>44520</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A : PHILADELPHIA INDEMNITY INS. CO. | 18058 | INSURER B : CRUM & FORSTER SPECIALTY INS. CO. | 44520 | INSURER C : | | INSURER D : | | INSURER E : | | INSURER F : | |
| INSURER(S) AFFORDING COVERAGE | NAIC # | | | | | | | | | | | | | | |
| INSURER A : PHILADELPHIA INDEMNITY INS. CO. | 18058 | | | | | | | | | | | | | | |
| INSURER B : CRUM & FORSTER SPECIALTY INS. CO. | 44520 | | | | | | | | | | | | | | |
| INSURER C : | | | | | | | | | | | | | | | |
| INSURER D : | | | | | | | | | | | | | | | |
| INSURER E : | | | | | | | | | | | | | | | |
| INSURER F : | | | | | | | | | | | | | | | |

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | | | | | | | | | | | | | | |
|---|--|-----------|----------|---|-------------------------|-------------------------|--|-------------------------------------|-----------------|---|-----------------|------------------------------|-----------|--------------------------------|--------------|-------------------|--------------|------------------------|--------------|--|----|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | X | | PHPK2629384 | 11/30/23 | 11/30/24 | <table border="1"> <tr><td>EACH OCCURRENCE</td><td>\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 1,000,000</td></tr> <tr><td>MED EXP (Any one person)</td><td>\$ 10,000</td></tr> <tr><td>PERSONAL & ADV INJURY</td><td>\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td>\$ 3,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 3,000,000</td></tr> <tr><td></td><td>\$</td></tr> </table> | EACH OCCURRENCE | \$ 1,000,000 | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 1,000,000 | MED EXP (Any one person) | \$ 10,000 | PERSONAL & ADV INJURY | \$ 1,000,000 | GENERAL AGGREGATE | \$ 3,000,000 | PRODUCTS - COMP/OP AGG | \$ 3,000,000 | | \$ |
| EACH OCCURRENCE | \$ 1,000,000 | | | | | | | | | | | | | | | | | | | | |
| DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 1,000,000 | | | | | | | | | | | | | | | | | | | | |
| MED EXP (Any one person) | \$ 10,000 | | | | | | | | | | | | | | | | | | | | |
| PERSONAL & ADV INJURY | \$ 1,000,000 | | | | | | | | | | | | | | | | | | | | |
| GENERAL AGGREGATE | \$ 3,000,000 | | | | | | | | | | | | | | | | | | | | |
| PRODUCTS - COMP/OP AGG | \$ 3,000,000 | | | | | | | | | | | | | | | | | | | | |
| | \$ | | | | | | | | | | | | | | | | | | | | |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | | <table border="1"> <tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$</td></tr> <tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr> <tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr> <tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr> <tr><td></td><td>\$</td></tr> </table> | COMBINED SINGLE LIMIT (Ea accident) | \$ | BODILY INJURY (Per person) | \$ | BODILY INJURY (Per accident) | \$ | PROPERTY DAMAGE (Per accident) | \$ | | \$ | | | | |
| COMBINED SINGLE LIMIT (Ea accident) | \$ | | | | | | | | | | | | | | | | | | | | |
| BODILY INJURY (Per person) | \$ | | | | | | | | | | | | | | | | | | | | |
| BODILY INJURY (Per accident) | \$ | | | | | | | | | | | | | | | | | | | | |
| PROPERTY DAMAGE (Per accident) | \$ | | | | | | | | | | | | | | | | | | | | |
| | \$ | | | | | | | | | | | | | | | | | | | | |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED \$ <input type="checkbox"/> RETENTION \$ | | | PHUB891163 EXCESS OF CGL, AUTO LIABILITY & EMPLOYERS LIABILITY | 11/30/23 | 11/30/24 | <table border="1"> <tr><td>EACH OCCURRENCE</td><td>\$ 5,000,000</td></tr> <tr><td>AGGREGATE</td><td>\$ 5,000,000</td></tr> <tr><td></td><td>\$</td></tr> </table> | EACH OCCURRENCE | \$ 5,000,000 | AGGREGATE | \$ 5,000,000 | | \$ | | | | | | | | |
| EACH OCCURRENCE | \$ 5,000,000 | | | | | | | | | | | | | | | | | | | | |
| AGGREGATE | \$ 5,000,000 | | | | | | | | | | | | | | | | | | | | |
| | \$ | | | | | | | | | | | | | | | | | | | | |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N | N/A | | | | <table border="1"> <tr><td>PER STATUTE</td><td>OTHE-R</td></tr> <tr><td>E.L. EACH ACCIDENT</td><td>\$</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td></tr> </table> | PER STATUTE | OTHE-R | E.L. EACH ACCIDENT | \$ | E.L. DISEASE - EA EMPLOYEE | \$ | E.L. DISEASE - POLICY LIMIT | \$ | | | | | | |
| PER STATUTE | OTHE-R | | | | | | | | | | | | | | | | | | | | |
| E.L. EACH ACCIDENT | \$ | | | | | | | | | | | | | | | | | | | | |
| E.L. DISEASE - EA EMPLOYEE | \$ | | | | | | | | | | | | | | | | | | | | |
| E.L. DISEASE - POLICY LIMIT | \$ | | | | | | | | | | | | | | | | | | | | |
| B | <input checked="" type="checkbox"/> CONTRACTORS POLLUTION LIABILITY <input checked="" type="checkbox"/> PROFESSIONAL LIABILITY | X | | PKC-114803 | 11/30/23 | 11/30/24 | <table border="1"> <tr><td>\$5,000,000 LIMIT</td><td>\$5,000,000 AGG</td></tr> <tr><td>\$2,000,000 LIMIT</td><td>\$5,000,000 AGG</td></tr> </table> | \$5,000,000 LIMIT | \$5,000,000 AGG | \$2,000,000 LIMIT | \$5,000,000 AGG | | | | | | | | | | |
| \$5,000,000 LIMIT | \$5,000,000 AGG | | | | | | | | | | | | | | | | | | | | |
| \$2,000,000 LIMIT | \$5,000,000 AGG | | | | | | | | | | | | | | | | | | | | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 BOARD OF COUNTY COMMISSIONERS, NASSAU COUNTY, FLORIDA ARE LISTED AS ADDITIONAL INSURED ON THE GENERAL LIABILITY & CONTRACTORS POLLUTION LIABILITY POLICIES AS REQUIRED BY WRITTEN CONTRACT.

RE: AMERICAN BEACH WATER & SEWER DISTRICT WELL & SEPTIC TANK PHASE OUT PROGRAM, NC21-029-ITB, NASSAU COUNTY, FLORIDA

| | |
|---|--|
| CERTIFICATE HOLDER BOARD OF COUNTY COMMISSIONERS NASSAU COUNTY, FLORIDA 96135 NASSAU PLACE, SUITE 1 YULEE, FLORIDA 32097 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|---|--|

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LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

| | | | |
|---|---------------------------|---|--|
| AGENCY LOUIS J. MORRISON C&C CONSULTANTS | | NAMED INSURED U.S. WATER SERVICES CORPORATION | |
| POLICY NUMBER EXN30049064700 | | 4939 CROSS BAYOU BLVD | |
| CARRIER ENDURANCE AMERICAN SPECIALTY INSURANCE CO | NAIC CODE 41718 | NEW PORT RICHEY , FL 34652 | |
| | | EFFECTIVE DATE: 11/30/2023 | |

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

EXCESS LIABILITY (SECOND LAYER) \$5,000,000 OCCURRENCE/\$5,000,000 AGGREGATE. EXCESS OF FIRST \$5,000,000 LAYER

Certificate Of Completion

Envelope Id: 6C9B110136184DC99316CF86237C6849

Status: Completed

Subject: Complete with DocuSign: CM3375 CO #1 US Water

Source Envelope:

Document Pages: 9

Signatures: 6

Envelope Originator:

Certificate Pages: 5

Initials: 2

Tracy Poore

AutoNav: Enabled

tpoore@nassaucountyfl.com

Envelope Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original

Holder: Tracy Poore

Location: DocuSign

1/16/2024 9:05:11 AM

tpoore@nassaucountyfl.com

Signer Events**Signature****Timestamp**

Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication
(None)Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 1/16/2024 9:10:53 AM

Viewed: 1/16/2024 9:11:00 AM

Signed: 1/16/2024 9:11:09 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication
(None)Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 1/16/2024 9:11:10 AM

Viewed: 1/16/2024 10:18:04 AM

Signed: 1/16/2024 10:18:59 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Lanaee Gilmore

lgilmore@nassaucountyfl.com

Procurement Director

Nassau County BOCC

Security Level: Email, Account Authentication
(None)Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 1/16/2024 10:19:00 AM

Viewed: 1/17/2024 10:59:01 AM

Signed: 1/17/2024 10:59:05 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Abigail Jorandby

ajorandby@nassaucountyfl.com

Assistant County Attorney

Nassau BOCC

Security Level: Email, Account Authentication
(None)Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 1/17/2024 10:59:07 AM

Viewed: 1/17/2024 2:43:30 PM


Signed: 1/17/2024 2:45:35 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

| Signer Events | Signature | Timestamp |
|---|---|--|
| Denise C. May dmay@nassaucountyfl.com Assistant County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None) |  | Sent: 1/17/2024 2:45:37 PM Viewed: 1/17/2024 4:08:40 PM Signed: 1/17/2024 4:08:45 PM |
| Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26 | | |

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

| | | |
|--|---|--|
| Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None) |  | Sent: 1/17/2024 4:08:46 PM Viewed: 1/17/2024 4:21:04 PM Signed: 1/17/2024 4:21:09 PM |
| Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26 | | |

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

| In Person Signer Events | Signature | Timestamp |
|-------------------------|-----------|-----------|
|-------------------------|-----------|-----------|

| Editor Delivery Events | Status | Timestamp |
|------------------------|--------|-----------|
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| Agent Delivery Events | Status | Timestamp |
|-----------------------|--------|-----------|
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| Intermediary Delivery Events | Status | Timestamp |
|------------------------------|--------|-----------|
|------------------------------|--------|-----------|

| Certified Delivery Events | Status | Timestamp |
|---------------------------|--------|-----------|
|---------------------------|--------|-----------|

| Carbon Copy Events | Status | Timestamp |
|--------------------|--------|-----------|
|--------------------|--------|-----------|

| | | |
|---|---|--|
| Clerk Admin boccllegal@nassauclerk.com Security Level: Email, Account Authentication (None) |  | Sent: 1/17/2024 4:21:11 PM Viewed: 1/17/2024 4:28:09 PM |
|---|---|--|

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

| | | |
|---|---|--|
| Teresa Irby-Butler teresa.irby-butler@fgua.com Security Level: Email, Account Authentication (None) |  | Sent: 1/17/2024 4:21:11 PM Viewed: 1/17/2024 4:21:53 PM |
|---|---|--|

Electronic Record and Signature Disclosure:
Accepted: 1/10/2024 4:25:08 PM
ID: 7c9970ef-9b45-47d8-a2a6-979abd611a94

| Witness Events | Signature | Timestamp |
|----------------|-----------|-----------|
|----------------|-----------|-----------|

| Notary Events | Signature | Timestamp |
|---------------|-----------|-----------|
|---------------|-----------|-----------|

| Envelope Summary Events | Status | Timestamps |
|-------------------------|--------|------------|
|-------------------------|--------|------------|

| | | |
|---------------------|------------------|----------------------|
| Envelope Sent | Hashed/Encrypted | 1/16/2024 9:10:53 AM |
| Certified Delivered | Security Checked | 1/17/2024 4:21:04 PM |
| Signing Complete | Security Checked | 1/17/2024 4:21:09 PM |
| Completed | Security Checked | 1/17/2024 4:21:11 PM |

| Payment Events | Status | Timestamps |
|----------------|--------|------------|
|----------------|--------|------------|

| Electronic Record and Signature Disclosure |
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.